

## DRAFT CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2018/19

Council - 21 November 2017

Report of Chief Officer Corporate Services

Status: For Consideration

Key Decision: No

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Portfolio Holder Cllr. Anna Firth (Legal & Democratic Services)

Contact Officer Vanessa Etheridge Ext.7199

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**Recommendation:** That the Calendar of Meetings for 2018/19 be approved subject to formal adoption at the Annual Meeting of the Council on 15 May 2018.

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### Introduction

- 1 The draft calendar of meetings for the municipal year 2018/19 is attached for consideration. All Members and Senior Officers have been consulted on the draft dates.
- 2 The draft calendar tries to avoid meetings on Mondays and Wednesdays and school holidays, as much as possible. Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it may be necessary to look at these dates if additional meetings are called. All additional meeting dates are set up in consultation with the relevant Chairman.
- 3 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year. However, it is considered prudent to put it before this meeting of the Council to allow more time for forward planning by Officers and Members and booking of meeting rooms etc.

### Key Implications

#### Financial

None directly arising from this report.

#### Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

